Catholic Charities

Diocese of Gary

Catholic Charities	**Catholic Charities**	**Catholic Charities**	**Catholic Charities-Satellite office**	**Catholic Charities-Satellite office**
940 Broadway	3901 Fir Street	6919 Indianapolis Blvd	*Michigan Township Trustee office*	*Center Township Trustee office*
Gary IN 46402	East Chicago IN 4631	Hammond IN 46324	2601 E. Michigan Blvd	1700 Lincolnway #6
219-886-3549-office	219-397-5803-office	219-844-4883-office	Michigan City, IN 46360	LaPorte IN 46350
219-886-2428-fax	219-397-5804-fax	219-886-2428 fax	219-689-8426/219-885-9348-office	219-689-8426/219-885-9348-office
outreach@catholic-charities.org	outreach@catholic-charities.org	outreach@catholic-charities.org	outreach@catholic-charities.org	outreach@catholic-charities.org

Hotel/Motel Stay Assistance-Requirements

<u>Must have ALL 6 of the following documents to be considered for assistance:</u>

- ☐ **1.Valid Photo ID (Driver's License or State I.D.)**
- ☐ **2. Current detailed ledger from hotel**
  - o Full ledger showing current rate charged (weekly or monthly)
- ☐ **3. Hotel/Motel must be primary residence**
  - o Must have previous ledger showing occupancy dates of 30 days or more.
- ☐ **4. Proof of ALL Income and Benefits for ALL adults in household.**
  - o Must provide documentation if you receive: Food Stamps/TANF, Supplemental Security Income (SSI/SSD/SSA), Child Support, Worker's Disability or any other forms of benefits/income. IF APPLICABLE
  - o Paycheck stubs for the last 30 days
- ☐ **5. Proof-that household is affected due to COVID-19 Pandemic.**
  - o Must provide documentation from employer of layoff, reduction in hours etc.
  - o **Documentation must be dated from March 2020 to present. **
  - o Must provide closure of childcare facility due to COVID-19 (if applicable)
  - o **Documentation must be dated from March 2020 to present. **

<u>For questions or appointments please email us at outreach@catholic-charities.org or call the your nearest office listed above</u>.

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